User Guide | December 2019

Vorex- QuickBooks Online Integration

Release 4.0.28 | Version 1.0



www.kaseya.com

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QuickBooks Connection

Assuming you have an active QuickBooks (http://quickbooks.intuit.com) account.

In order to setup Vorex with QuickBooks you need first to connect to QuickBooks Online.

Connecting to QuickBooks online:

	Hume ServiceDeak OM Finance Projects Reports HR Insentary Admin Seaw Telant		= 0 • 🍈 ****** 🖬
 Finance Dashboard 	Finance Dashboard		
Contracts			
C BlingAsternation	Revenue by Client	SD Revenue Still To Invoice Current Month	t3 News Ø ♥
6 blingholes (This Manth This Guarter This Year	Client December	No records to display.
BE Bring	ADeno	Na necorda la display.	
\$ involum		Total income	III My To-Do List 🔿 👻 🌱
BE Payments			🖩 To-Cos 💽 🛛 📽 Alheady Done 🏮
E feinbursements	Ţ	(E) Contracts Expiring Next 90 Days 👻	Todo
\$ Vender Bills		Search	Add to-do Due date
A New C		Account Contract Type Expiration Date	
🛦 Questionis 🔹 👻		Recurring Services 12/28/2019	Nou have no incomplete todos in your llat. Woohoo!
1 Setup		Showing 1 to 1 - Provide 1	
 Export Invoices 		Next	Ga My Notes 🖲 🔍
 Export Bills 	0		
> Import Payments	-		

- 1 Navigate to Finance Module, then select QuickBooks > Setup.
- 2 Press the **Connect** button, you will be redirected to QuickBooks Online automatically.

Home / QuickBooks Setup / New QuickBooks Setup
Authorise with QuickBooks Tou are not connected to QuickBooks. Connection Status Text Comment Connection Status Text Comment
Do you use QuickBooks Desktop? If you use QuickBooks Desktop you have to download our QuickBooks Desktop Synchronization Application in order to Synchronize tems between your account and QuickBooks Desktop. Download the application by dicking on this link.

3 Enter your QuickBooks credentials.

	intuit
🅑 tur	botax 🚯 quickbooks 🕧 min
	Sign In
One	account for everything Intuit, including QuickBooks. Learn more
Email or	user ID
Ghelba	gingDemo@gmail.com
Passwor	d
Rem	ember me
	🔒 Sign In
Terms	By clicking Sign In, you agree to our and have read and acknowledge our Privacy Statement.
	I forgot my user ID or password
	New to Intuit? Create an account.

- 4 After validating the entered credentials, you will be automatically redirected to Vorex again with some of your QuickBooks Online information displayed:
 - Company name
 - Country
 - QuickBooks online plan
 - Use account numbers (settings for charts of accounts)
 - Track inventory (settings for inventory products)

Home / QuickBooks Setup / New QuickBooks Setup	
€ Connect. ▼ Options	
Authorise with QuickBooks	
Congratulations you are connected to your QuickBooks account, make sure you have configured your synchronization options.	
Connection Status Comments Cisconnect Cisconnect Ciscon	
Company Staging HijkS Country CA QuickBooks Plan QuickBooks Online Plus Use Account Numbers True Track Inventory True	
Jo you use QuickBooks Desktop?	
you use QuickBooks Desktop you have to download our QuickBooks Desktop Synchronization Application in order to Synchronize items between your account and QuickBooks Desktop.	

Setup and Default Settings

In this latest version of the QuickBooks Online integration, a new Setup > **Options** page was introduced to address some business differences between and QuickBooks Online.

- 1 Navigate to Finance Module, then select QuickBooks > Setup.
- 2 Select the Options tab and start filling your default settings.

O Home / QuickBooks Setup / New QuickBooks S	fetup	
Connect T Options @ Import @	b Eport	
$\overline{}$	Invoice Options Please take the time to setup the following options to match your business process.	
Services	Items Accounts	
Service Incon	the Account.	
Billable Ex	ipense Income 🔻	
Service Expe	nse Account	
Bank chan	yes 🔹	
inventory	y Items Accounts	
Inventory ite	im income Account	
Sales of P	roduct income	
Inventory ite	m Expense Account	
test all	•	
Inventory Re	m Asset Account	
Inventory	•	
Tax Code	es Defaults	
Default Quid	kBooks Taxable Code	
	•	
Default Quid	Albooks Non Taxable Code	
	•	

The next drop downs are populated from QuickBooks Online data:

- The Service Items Accounts section to handle missing Income/Expense chart of accounts for services and non inventory products .
- The Inventory Items Accounts section- to handle missing in Income/Expense/Asset chart of accounts for inventory products.
- The Tax Codes Defaults section- to handle missing taxable and non taxable taxes; this is specifically for US users.

Invoice Defaults section

This section is specific for invoicing settings.

- QB Invoice Numbers this option specifies whether to use Invoice Numbers, Ids, or QuickBooks invoice numbers.
- Invoice Due Date this option specifies the default due date for invoices.

- **PO Number Custom Field Name and Order-** this option matches with the custom field added in QuickBooks company settings.
- PO Number QuickBooks Custom Field Name and Order- this option to decide adding the PO number or not.
- Allow Online ACH Payment this option for allowing payments by bank transfers.
- Allow Online CreditCard Payment this option allows credit card payment or not.
- CRM Account Name maps to this option to decide whether to depend on Vendor/Customer Name or their Corresponding Company name in mapping.

Connect TOptons Comport	✿ Diport		
	Mhat we Following are the different terms that we o	e impor an import fro	t. n your QuickBooks account.
<u> </u>	Customers Load and fiber your QuickBooks Customers, and import them as Accounts into your CRM.		Items Load and fiber your QuickBooks items, and import them as Services. Work Types, Expense Types, Discourts, or Products.
<u> </u>	Vendors Load and fiber your QuickBooks Vendors, and import them as Accounts into your CRM.	#	Chart Of Accounts Load and import your QuidiBooks Chart of Accounts.
0	Sales Tax Items Load and import your QuickBooks Sales Tax items.		
Do you use QuickBooks Desktop?			
If you use QuickBooks Desktop you have to downl	aad our QuickBooks Desktop Synchronization Application in order to Synchroniz	ze items beti	een your account and QuickBooks Desitop.

Once connection and options are established, you can now start importing data from QuickBooks to Vorex .

Import QuickBooks Customers

Once you click on Customers section, customers will be loaded from QuickBooks pages into a grid so that you are able to select your page size and retrieve as much data as you have:

	Load	and import customers from your QuickBooks account into ;	I'S your CRM.	€ Back to option
sad Berns		import Results		
earch By Display Name	oks Customers	•		
H + 1 + H Records per page:	50	•		8 Records
Display Name	Company Name	Given Name	Family Name	
Arapan .	Amazon			
Bergerin Young	Bergania Yeung			
Bill Parent	Bill Parent			
	Bill Accent 2			
BMB Account 2				
Bell Account 2 Might and co	regard and co			
Bield Account 2 Hight and co Max and Co	regard and co.			
Bett Account () Mass and (c) Mass and (c) Mass and (c)	High and co Mise and Co Sales And Co			

- 1 you can search for specific customer by his name
- 2- you can navigate to any page you aim.
- 3- you can select your page size, once changed data will be loaded again based on your selection.
- 4,5- once you select your data you can either press next or the tab Import results and your process will begin.

Import QuickBooks Vendors

Vendors follow the same procedure as customers, you are able to load, page, search , and import your QuickBooks vendors to Vorex .

		Import Quick	Books Vendors		+ Back to optic
	Load	and import vendors from you	r QuickBooks account into your CRM.		
Load liems			Import Results		
Search By Display Name Diad Quic	kBooks Vendors				
H 4 1 + H Records per pag	H: 50	•			7 Record
Display Name	Company Name		Given Name	Family Name	
Bar rational	the retried				
Rentant.	titue hants				
far and	far areal				
deman harmout	Sector families				
Nation registries	Take reglarise				
Example and an	framate parties				
	100				
	-				
H 4 1 F H Records per pag	e: 60	•			7 Rect
	50				
	100				Next
	200				

IMPORTANT! For both Customers and Vendors, once a child account is selected and triggered for import procedure the child is synced with his parent automatically in order to maintain the hierarchy.

Import QuickBooks Sales Tax Items

Once selected all tax items and groups will be loaded from QuickBooks into a paged, searchable grid allowing you to select and import your taxes.

Load Rems		Import Results		
Search By Name D Load QB Tax	c Items			
H H H Records per page	50 •			12 Records
Name	Description	Tax Group	Taxable	
Everyt	Tax-exempt	True	True	
Faing NDSF (Sales)		Tirue	True	
group one fam		True	True	
0.07	Pederal profile and services law	True	True	
haan pop 7.5		Trut	True	
husan group test		True	True	
husan lien test		True	True	
NOST		True	True	
NESP Company las		True	True	
	(m	-	-	
Records per page	50 •			12 Records
				Next

Import QuickBooks Items

In this section, services and products are loaded into the same paged searchable grid, but before starting the import procedure you need to decide the target where you want to export your items.

1.00	d liens			Choose Target			Import Results			
Sea	rch By Name / Code	Load QuickBooks Items								
8	Name	Description	Type	Sku	Income Account	Expense Account	Unit Price	Purchase Cost	Taxable	
1		17.000	Service .		Services.	Community and fees			1000	
1			-		Algorithmount Control control Control	ALC: NAME OF ADDRESS	-		14	
I	1000		danata .		denine .				1000	
	aller Traces		there are a second s		From Street	Americang			144	
I		-	danata .		derotes .	Commissions and fees			1.000	
1	en les les alle		-		Frank Street	Americang	-		14	
	Product 1		manney.		fam. of Product Income	Cost of Goods Sold			1.000	
	product 2		manney.		fam. of Product Income	Cost of Goods Sold			144	
1	Annes II, Second	Anamer S. Arnard Anamer S. Arnard Prant Constants In Constants	-		-	Commission and feet	-		-	

Once Next or Choose Target tab is pressed, you will need to decide the target of your import (as on the image below).

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	Import QuickBoo	oks Items udi8ools account.	 Back to option
Load Rems	Choose Target	Import Results	
Specify Import Target			
Service Import the items as Service items. Admin -> Finance -> Servi	ces .		
\bigcirc Product import the items as Products in your inventory. Inventory \Rightarrow P	Yoducts		
Work Type Import the items as Work Type items. Admin -> Finance -> W	tork Type		
Discount Type Import the items as Discount Type items. Admin -> Finance ->	> Discount Type		
Expense Type Import the items as Expense Type items. Admin -> Finance -	> Expense Type		
			Previous Next

Import QuickBooks Accounts

Chart Of Accounts are loaded from QuickBooks into a paged, searchable grid allowing you to select and import your accounts.

	Impor	t QuickBooks Accounts		 Back to optic
	Load and import accou	ints from your QuickBooks account as Chart of Accounts		
id Rems		Import Results		
rch By Name Search By Type	Coad QuickBooks Chart of Accounts			
• 1 2 • • Records per pag	90 50	•		54 Record
Code	Name	Description	Type	
4612	Account Code1		Otherincome	
etter.	creat Code		Otherincome	
au(1)	Account Code()	Account Coded	Obstitutes	
	Accounts Receivable (IVR)		Accounterfactories	
	Advertising		Expense	
	Bank charges		Expense	
	Bilable Expense Income		income.	
	Commissions and New		Express	
	Cost of Goods Sole		Contrictions	
Records per pag	PC 50	•		54 Record
				Next

Note: Once a child chart of account is selected for import it will be imported with its corresponding parent.

Export Section

This section is for exporting data from Vorex to QuickBooks.

Home / QuidBooks Setup / New QuickBooks Setup				
📽 Connect 🛛 T Options 🤷 Import	A bport			
	Following are the different terms that we can export to	t. your QuickBooks account.		
<u>:</u>	Accounts Loads your Accounts List from your CRM and export them to Ouk/Books.	Chart Of Accounts Export your existing Chart of Accounts to your QuickBooks account.		
	Items Load your Services, Work Types, Expense Types, Discounts, and Products, and export them as QuickBoolis items.	Sales Tax Items Export Tax items		
Do you use QuickBooks Desktop?	arf our föllskillinges Deckton Sunchronization Analization in onfer to Sunchronize items betv	een vour annunt and DuckBooks Desittop		
Download the application by clicking on this link.				

Export Accounts

In accounts section you must specify the account type before loading data from Vorex .

	Export Accounts to your QuickBook	OUNTS is account as Customers.	 Back to options
Choose Account Type	Load Items	Export Results	
Specify Account Type			
Customers Export Customers from your CRM to QuickBooks.			
Vendors Export Vendors from your CRM to QuickBooks.			
			Next

After specifying the type of the accounts, data will be loaded correspondingly from Vorex and then you can select and Export data to QuickBooks.

Note: Once a child account is selected for export it will be exported with its corresponding parent.

Export Items

In this section you should specify the item type first, which is the data source where grid will be populated from. Then you can select items and proceed with your export.

	Export items to your	QuidiBooks account		• ••••••
zicose items Type	items To Export) Export Results	
pecify Items Type				
Service Export Service tems. Admin -> Finance -> Service	Ces .			
Product port Products in your inventory. Inventory -> P	hoducts			
Work Type xport Work Type Items. Admin -> Finance -> W	lork Type			
Discount Type Discount Type tems. Admin -> Finance -	> Discount Type			
Expense Type	- E			
port Expense Type terns. Admin -> Finance -	> Expense Type			
				Next
				Next
	Export Export terms to your	t Items Quolitoolis account		Next
noose Items Type	Export Export terms to your	t Items Quelloois account	Export Results	Next
oose items Type Name	Export Export Rems to your Rems To Export Description	t Items Quoliloois account	Export Results	Next
oose items Type Name	Export Export Rems to your Rems To Export Description	t Items QuolBools account Rate	Export Results	€ Back to
oose Items Type Name	Export Deport Remis to your Remis To Export Description	t Items Quoliliools account	Export Results	Ned
oose items Type Name	Export Export terms to your Rems To Export Description	t Items Quolitools account	Export Results	Verd
oose Items Type Name	Export Export terms to your Rems To Export Description	Cucilitools account	Export Results	Next
oose litems Type Name	Export Export Rems to your Rems To Export Description	Cucilitocis account	Export Results	Ned
oose Tierrs Type Name	Export terms to your Description	Cucidiools account	Export Results	Next
oose items Type	Export terms to your	Cucidiacols account	Export Results Income Account	Next
oose items Type	Export terms to your	Rate	Export Results Income Account	Next
oose items Type	Export terms to your	t Items Quolitools account	Export Results	• Back to d
Noose Rems Type	Export terms to your	t Items Quoliliools account	Export Results	€ Back 10 f
Nose Rens Type	Export terms to your	t Items Quolitools account	Export Results	• Back 10

Export Chart Of Accounts

Chart Of Accounts are loaded from Vorex , select target then proceed with your export.

Previous Next

ad Rems			Export Results	
arch By Name / Code	Search By Type	* DLoad BMS Chart of Accounts		
Code		Name	Type	Last Sync Date
		Services .	increa.	
		Parchases	Esperan	
		Correctionizes and free	Expense	
4810		Account Code1	Obstitutes	
4400		Account Code)	Obstitutes	
		From Diffed	increa.	
		Advertising	Esperan	
		Ealers of Product Income	increa.	
		Cost of Goods Sold	Control Constitutions	
		insertion, Assail	OtherControlNeed	
104		chest Carlo	Otherincarie	

Export Sales Tax Items

Once selected all tax items and groups will be loaded from Vorex into a paged, searchable grid allowing you to select and Export your taxes.

Rate	Is Tax Group	Last Sync Date
1.755	1000	1000000
10.000	1000	
	144	
10.000	1000	1000000
	144	
1.76	Trans.	
	1000	1000000
	Rate	Rane is Tax Group



Export Invoices

This procedure configures the synchronization of invoice data between Quickbooks and Vorex .

- **Note:** Only after an invoice has been successfully generated and its status set to Ready to Send, Sent, Partially Paid, or Fully Paid you can open the invoice in QuickBooks.
- 1 Click the Invoices Export page.
- 2 Search for your invoice by date range, invoice number, invoice account, or you can load all.
- 3 Select the invoices to send to Quickbooks.
- 4 Click Export selected Invoices to QuickBooks.

		Load Ready to Se	Expo nd invol	ort Invoices to QuickBooks ces from your account and export them to your QuickBooks acc	ours.
Options		Invoies	o Export		Export Results
	•	All Invoices Loads all the ready to be exported invoices (Status: Ready To Se from your account to be exported to your QuickBooks Account. Invoices By Date Range Loads all the ready to be exported invoices (Status: Ready To Se from your account within the selected dates to be exported to you From Date:	nd / Sen nd / Sen ur Quick	0 Blooks Account. To Date: Invace Account	E Ned

Export Invoices to QuickBooks

Load Ready to Send invoices from your account and export them to your QuickBooks account.

	ns			Invoices to Export		Export Results	
	Customer Information			linud	sice Information		
	-	Customer	Site	Invoice#	Date	Due Date	Tota
٠	8	mean and In		m.7	Thanking December 1, 2019	Thanking December 1, 2019	100.0
	8	Heart and La		10,10	Frang December 5, 2018	Page Department, 2018	10.0

Export Bills

This procedure configures the synchronization of Bills data between Quickbooks and Vorex .

- 1 Click the Bills Export page.
- 2 Search for your Bill by date range or you can load all.
- 3 Select the Bills to send to Quickbooks.
- 4 Click Export selected Bills to QuickBooks.

		Load Vendor Bills from your account and export them to your QuickBooks account.	
_			
Synchronia	zation Options	Bills To Export	Export Results
Export Bil Load Read	Is to QuickBooks Online It to Send vendor bits from your account and export them to your QuickB All Bills Loads all the ready to be exported bits from your account to be exported to your QuickBooks Account. Bills By Date Range	ooks Online account.	
	and by base marge		
	From Date:	To Date:	
			Next
	From Date:	To Date:	Next

Export Bills to QuickBooks

Export Bills to QuickBooks

Load Vendor Bills from your account and export them to your QuickBooks account.

Sync	von	zation Options	Bills To Export		Export Results	
	8	Reference#	Vendor Name	Bill Date	Due Date	Amount
٠	8	18,112	Staging Vendor	Dec 5 2019 12 30444	Mar 1 2020 12 00464	300.00
	8	10,114	Staging Vender	Dec 5 2019 12 00444	Mar 1 2020 12 00464	300.00
	8	18,15	Staging Vender	Dec 5 2019 12 00444	Mar 5 2020 12 00464	Sec. 10
						Previous Next

Import Payments

This procedure configures the synchronization of payment data between QuickBoks and Vorex .

- 1 Click the Payments Page in the Menu tab.
- 2 Search for Payment By date range, payment number, or load them all.
- 3 Select the individual payments to import.
- 4 Review the list of imported payments on the Synchronization Results tab.

	Imj	DORT QUICKBOOKS Payments and import payments from your QuickBooks account.		Back to Options
Options	Load Payments		> Import Results	
	Filter Payments Loads payments from OuckBooks within the selected dates to be impor- tion of the selected dates to be impor- riven Date: 10062019	nted. To Date: 13:06/2019		Next

Import QuickBooks Payments

Load and import payments from your QuickBooks account

		Load Payments	Import Results	
Retw	Date	Customer	Amount	Unapplied Amoun
Refmonal123	12/02/00/19	A8 And Co	\$10.00	81.0
#w942	12/02/00/19	All And Co	\$1,200.00	91.0

Back to Options

Logging

After any Import or Export procedure, you will get a final message describing the state of the status with all affected items during this procedure. you can press show transaction Logs and check all affected items.

.goors		.cad Payments	Import Result	5
(Journeque	isted job was completed. Please check the logs for more infl	lormation.		
ow Transaction Logs				
				Previous Finish
- Your requester	d job was completed. Please check the logs for more infor	mation.		
- Your requested	d job was completed. Please check the logs for more infor	mation.		
- Your requester	d job was completed. Please check the logs for more infon Message	mation.		
- Your requested	d job was completed. Please check the logs for more infon Message (Job#12006) - Job transaction logs.	mation.		
- Your requested	d job was completed. Please check the logs for more infon Message (Job#92006) - Job transaction logs.	mation. cestulty		
- Your requester	d job was completed. Please check the logs for more infor Message (Job#92006) - Job transaction logs. Commune fills and Car imported Succ Commune fills and Car imported Succ	mation. cestulty ccestulty		
- Your requester	d job was completed. Please check the logs for more infor Message (Job#92006) - Job transaction logs. Comment from the Commonted Succ Comment from the Commonted Succ	mation. cestualy ccestualy uccestualy		
- Your requested	d job was completed. Please check the logs for more infor Message (Job#S2006) - Job transaction logs. Camera in the Camported Succ Camera in the Camported Suc Camera in the Camported Suc	mation. cestudy ccestudy uccestudy ccestudy		
 Your requested Your and the second seco	t job was completed. Please check the logs for more infor Message (Job#92006) - Job transaction logs. Common and the imported Succ Common and the import	mation. cestully ccestully ccestully ccestully ccestully uccestully		
PM PM PM PM PM PM PM PM PM	d job was completed. Please check the logs for more infor Message (Job#2006) - Job transaction logs. Comments and or imported Succ Comments and or imported Succ	mation.		
 Your requester Your requester PM PM PM PM PM PM PM PM PM 	d job was completed. Please check the logs for more infor Message (JobH/2006) - Job transaction logs. Comments of imported Soc Comments of imported Soc of imported Soc of imported Soc of imported Soc	mation.		
P Two P Vour requested	d job was completed. Please check the logs for more infor Message (JobH2006) - Job transaction logs. Comments and of imported Suc Comments and of imported Suc Comments and of imported Su Comments and of imported Su Comments and of imported Su	mation.		
- Your requested Trens D PIM D PIM D PIM D PIM D PIM D PIM D PIM D PIM D PIM D PIM	d job was completed. Please check the logs for more infor Message (JobH2006) - Job transaction logs. Common and the transaction logs. Comm	mation.		

Data Mapping

The following tables describe the data mapping between Vorex and QuickBooks Online.

Account Code

QuickBooks entity: Account

Vorex Fields	QuickBooks Field
Account Code	Field Number
Account Name	Name
Description	Description
Account Type	Account Type
Parent Account	Parent Account

Product

QuickBooks entity: Inventory/Non-Inventory Product

Vorex Field	QuickBooks Field
Product Name	Name
Product Description	Description
Expense Account	Expense Account
Income Account	Income Account
Requires Procurement (Yes/No)	Inventory/Non-Inventory

Work Type

QuickBooks entity: Service

Vorex Field	QuickBooks Field	Notes
Work Type Name	Name	
Description	Description on sales form	
Income Account	Income Account	
Taxable	Inclusive of tax	non-US companies

Expense Account	Expense account	
-----------------	-----------------	--

Services

QuickBooks entity: Service

Vorex Field	QuickBooks Field	Notes
Service Name	Name	
Unit Price	Sales price/rate	
Description	Description on sales form	
Income Account	Income Account	
Taxable	Inclusive of tax	non-US companies
Expense Account	Expense account	

Expense Type

QuickBooks entity: Service

Vorex Field	QuickBooks Field	Notes
Name	Name	
Description	Description on sales form	
Income Account	Income Account	
Taxable	Inclusive of tax	non-US companies
Expense Account	Expense account	

Discount Type

QuickBooks entity: Service

Vorex Field	QuickBooks Field	Notes
Name	Name	
Description	Description on sales form	
Income Account	Income Account	
Taxable	Inclusive of tax	non-US companies
Expense Account	Expense account	

Tax Group

QuickBooks entity: Group rate

Vorex Field	QuickBooks Field	Notes
Name	Group Rate	
Tax Rate	Sum of added sub tax items	You can only ad 5 children using Tax rate dropdowns
Description	Description	
Related Tax Items	Sub Tax Items	Refer to the following Tax Item mapping

Tax Item

QuickBooks entity: Custom Tax

Vorex Field	QuickBooks Field	Notes
Name	Group Rate	
Tax Rate	Rate	You need to check "I collect this on sales" first
Tax Agency	Tax Agency Name	

Accounts

QuickBooks entity: Customer/Vendor

Vorex Field	QuickBooks Field	Notes
Account	Display name as/Company	
Website	Website	
Description	Display name as	
Address Line 1	Street Line 1	 In case of customer : 1-QB billing address is mapped to Vorex billing address 2-QB Shipping address is mapped to Vorex main address
		 In case of vendor: 1-QB billing address is mapped to Vorex billing address 2- no shipping address, main site not filled
Address Line 2	Street Line 2	
City	City/Town	

State	State/Province	
Post Code	Postal code	
Country	Country	
Phone Number	Phone	
Fax Number	Fax	
Email Address (Billing Address Info)	Email	

Invoice

QuickBooks entity: Invoice

Vorex Field	QuickBooks Field	Notes
Account	Customer	
P.O.Number	Customer field, PO Number	This field should be configured in company settings in quick books as a custom field.
Invoice Date	Invoice date	
Due Date	Due date	
Notes	Message on invoice/Message on statement	
Tax Item	Sales Tax	Where automatic sales tax calculation is disabled.
Total Price	Total	
Grand Total	Balance due	
Address Line 1	Billing Address	
Address Line 2		
City		
State		
Country		
Post Code		
Email Address(Billing Address Info)	Customer email	The first email address in Vorex invoice

Invoice Item

QuickBooks entity: Invoice Item

Vorex Field	QuickBooks Field	Notes
Item Name	Product/Service	
Description	Description	
Quantity	QTY	
Unit Price	Rate	
Total Price	Amount	
Taxable	Taxable (Yes/No)	In non-US companies: the product/service tax will be the same as the invoice tax item.

Payment

QuickBooks entity: Payment

Vorex Field	QuickBooks Field
Account	Customer
Payment Date	Payment Date
Reference #	Reference no
Payment type	Payment method
Memo	Memo
Invoice Number	Description
Amount	Amount Received

Vendor Bill

QuickBooks entity: Expense

Vorex Field	QuickBooks Field
Vendor	Vendor
Create On	Bill Date
Due Date	Due Date

Reference #	Bill no.
Amount	Balance Due
Memo	Memo